

Andaman & Nicobar Teachers' Award: Policy & Guidelines

Present Criteria for Teachers Award in Andaman & Nicobar Islands:

1. Teachers who taught XI & XII classes and who yielded 100% results with securing more than 50% marks by more than 50% students and also there was no disciplinary proceedings, criminal cases and vigilance enquires pending as contemplated against any of all the categories of Teachers.
2. The Chief Secretary in the felicitation ceremony to the teachers on 5th September, 2018 desired that Teacher Award should be extended to all categories of teachers taking from Pre-Primary to Senior Secondary and the teachers of private, central schools and local bodies should also be included.

Proposed Andaman & Nicobar Teachers' Award: Policy & Guidelines:

This proposed Andaman & Nicobar Teachers Award: Policy & Guidelines has been framed in line with Guidelines for selection of teachers for National Award under Ministry of HRD.

1. Conditions of Eligibility of Teachers for consideration for the Awards:

- i) School teachers and Heads of Schools working in recognized pre-primary/primary/middle/high/higher secondary schools under the following categories:
 - a) Schools run by UT Administration, schools run by local bodies, recognized private aided and un-aided schools of A & N Islands.
 - b) Central Govt. Schools i.e, Kendriya Vidyalaya (KVs) and Jawahar Navodaya Vidyalayas (JNVs).
 - c) Schools affiliated to Central Board of Secondary Education (CBSE) (other than those at (a) and (b) above).
 - d) Schools affiliated to council for Indian School Certificate Examination (other than (a), (b), (c) and above)
- ii) Normally retired teachers are not eligible for the award but those teachers who have served a part of the calendar year (at least for four months i.e, upto 30th April in the year to which State Award relates) may be considered if they fulfill all other conditions.
- iii) Educational Administrators, Inspectors of Educations and Staff Training Institute are not eligible for these awards.
- iv) Teacher/Headmaster should not have indulged in tuitions.
- v) Only regular teachers and Heads of Schools will be eligible.
- vi) Contractual Teachers and Shiksha Mitras will not be eligible.

2. Considerations to guide the selection of teachers at various levels:

Teachers will be evaluated based on the evaluation matrix given at Annexure – I.

3. Procedure for application and selection:

- i) All the applications would be received through an online web portal. The portal would be developed and managed by SOVTECH, A & N Administration under overall supervision of Directorate of Education.

- ii) SOVTECH would also ensure co-ordination with school education and higher education of this UT regarding timely entry into the portal and resolution of technical and operational issues during data entry into portal.
- iii) Directorate of Education will bear the entire expenditure for development and maintenance of the portal.
- iv) Teachers and Heads of Schools themselves shall apply directly by filling the application form online through the web portal before the prescribed cut-off date.
- v) Every applicant shall submit a portfolio, online along with the Entry form. The portfolio shall include relevant supporting material such as documents, tools, reports of activities, field visits, photographs, audios or videos etc.
- vi) Undertaking by the applicant: Each applicant shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found at any later date to be untrue then he/she will be liable to disciplinary action.

District Selection Committee:

- vii) First level scrutiny will be done by District Selection Committee (DSC) headed by the Deputy Commissioner of the District. Members of DSC would be as under:
 - a) Deputy Commissioner : **Chairperson**
 - b) Deputy Education Officer of the District : **Member Secretary**
 - c) One reputed academician nominated by Deputy Commissioner : **Member**
- viii) The major functions to be performed by DSC are as under:
 - a) Physical verification of the facts/information provided by the applicant by forming verification teams.
 - b) Evaluation/marking of the applicants as per the format at Annexure-I.
 - c) Certificate by DSC: The DSC shall certify that marks have been awarded after due verification of the facts.
 - d) After the detailed evaluation of the applications, DSC will shortlist the names and forward these to State Selection Committee through online portal along with vigilance clearance certificate of each of the applicants.
 - e) In addition the applications received, the DSC in exceptional circumstances, may suo-moto consider name of maximum one person among the outstanding teachers including special educators and differently abled teachers/heads of schools. The evaluation will be done as per the format at Annexure-I.
 - f) DSC may take into account performance of teachers in various streams of studies viz., science, arts, music, physical education etc.

The State Selection Committee (SSC)

- ix) The State Selection Committee (SSC) will be headed by Secretary (Edn), A & N Administration. Members of SSC will be as under:
 - a) Secretary (Edn) : **Chairperson**
 - b) Director (Edn) : **Member Secretary**
 - c) Deputy Director Education (Academics) : **Member**
 - d) Principal, State Institute of Education/SCERT : **Member**
 - e) Deputy Director Education (Perl) : **Member**

- x) The major functions to be performed by SSC are as under:
- a) Re-verification of the facts/information/marks of the nominations received from all the DSCs.
 - b) Evaluate all the nominations and prepare shortlist of the best candidates subject to the maximum number of awards as decided by State Selection Committee (Annexure-II).
- xi) The suggested way forward along with proposed timelines is as under:

Sl. No.	Activity	Timelines to be followed every year
1.	Opening of web-portal for inviting online applications.	15 th June to 15 th July (12:00 midnight)
2.	District Selection Committee nominations to be forwarded to the State Selection Committee through online portal.	16 th July to 24 th July (12:00 midnight)
3.	State Selection Committee shortlist to be forwarded through online portal to Independent UT Jury.	25 th July to 31 st July (12:00 midnight)
4.	Letters/communication to be issued by Directorate of Education through online portal to all the shortlisted candidates.	3 rd August
5.	Finalization of names by independent UT Jury.	30 th August

Annexure – I

Evaluation Matrix for UT Award to Teachers

Sl. No.	Criteria	Maximum Marks/Ceiling
1	Work done by teacher to encourage community, parents, alumni (with supporting documents).	15
2	Publication of research papers/articles in international / national journals (with supporting documents).	15
3	Annual Performance Appraisal Reports of last 3 years (with supporting documents).	15
4	Details of in service training attended by the teacher (with supporting documents).	15
5	Organization of extra and co-curricular activities (with supporting documents).	15
6	Development of e-content in the subject(s). Innovative experiments (like use of ICT, joyful learning technique) undertaken by teacher for greater impact of his/her teaching on the students. Development and use of appropriate pedagogic approaches in day to day teaching activities including Teaching Learning Material, Low cost teaching aids etc. (with supporting documents).	25
Grand Total		100

Annexure-II

<u>Categories of Schools</u>	<u>No. of Awards</u>
Administration Schools (South Andaman - 5, North & Middle Andaman - 4, Nicobar District - 3)	12
Recognized Private Schools, Central Schools (KV & JNV), Recognized Local Body Schools of A&N Islands	03
Total No. of Awards in A&N Islands -	15